

Minutes of a meeting of the Executive held on Tuesday, 11 June 2019 in Committee Room 1 - City Hall, Bradford

Commenced 10.30 am
Concluded 11.40 am

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Farley

Observers: Councillors Brown, Davies, Hargreaves and K Green

Apologies: Councillor Abdul Jabar

1. **DISCLOSURES OF INTEREST**

No disclosures of interest in matters under consideration were received.

2. **MINUTES**

Resolved –

That the minutes of the meetings held on 19 February, 5 March and 2 April 2019 be signed as a correct record.

ACTION: City Solicitor

3. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

There were no appeals submitted by the public to review decisions to restrict documents.

4. **APPOINTMENT OF DEPUTY CHAIR**

Resolved -

That it be noted that Councillor I Khan had been appointed, by the Leader of Council, as Deputy Chair for the Municipal Year 2019/2020.

ACTION: City Solicitor

5. ALLOCATION OF PORTFOLIOS OF EXECUTIVE FUNCTIONS

Resolved –

That the allocation, by the Leader of the Council, of Portfolios of Executive functions to Members of the Executive be noted.

ACTION: City Solicitor

6. PREVENTION AND EARLY HELP ESTATES STRATEGY

On 5th February 2019 Executive gave approval to commence formal consultation into the future use of 41 Children Centre buildings across the District. This decision followed a review into the possible future use of these buildings in order to identify the potential opportunities to make savings that could sustain the additional two year funding provided for the newly formed 0-19 years Prevention and Early Help service

The Consultation process took place from 12th February 2019 until 7th May 2019. Following the consultation process an opportunity was identified which would not only make savings for the Prevention and Early Help service but would also continue to enable services to be provided to meet local need, whilst also increasing additional specialist places for children with SEND.

Therefore, the report of the Interim Strategic Director Children's Services (**Document "A"**) was being brought ahead of the planned 9th July 2019 Executive as an urgent decision was required to meet the timescales involved to implement the proposals and complete the building work to meet the September 2019 pupil admission date. The Children's Centres concerned were:

- Canterbury Children's Centre based within Canterbury Nursery School
- Crossley Hall Children's Centre which was a standalone building based within the grounds of Crossley Hall Primary school
- Princeville Children's Centre which was a standalone building based within the grounds of Princeville Primary School

A further report would be brought to the Executive on 9th July 2019 in relation to the remaining 38 Children Centres.

The Education, Employment and Skills portfolio holder emphasised that the proposals would result in a better use of the buildings and provide additional specialist places for children with SEND for September 2019.

Resolved -

- (1) **That in respect of Canterbury Children's Centre the reduction in the space currently defined as the Children's Centre be approved in order to create a delivery site that will also support the District's SEND Sufficiency Strategy.**
- (2) **That in respect of Crossley Hall Children's Centre the closure of the**

Children's Centre on this site be approved to support the District's SEND Sufficiency Strategy noting that Prevention & Early Help Services are provided within the area which will meet the local need for families and young children.

- (3) That in respect of Princeville Children's Centre the closure of the Children's Centre on this site be approved to support the District's SEND Sufficiency Strategy noting that Prevention & Early Help Services are provided within the area which will meet the local need for families and young children.
- (4) That in accordance with paragraph 8.7.4 of Part 3E of the constitution, resolutions (1) (2) and (3) above are not subject to call-in as the matter is urgent for the reasons set out in paragraph 1.7 of Document "A"; as any delay which may result from calling-in the decision may be prejudicial to the interests of the Council's ability to undertake the necessary building work required to create the additional SEND places in time for the September 2019 pupil intake.
- (5) That the Interim Strategic Director in consultation with the Portfolio Holder for Education, Employment and Skills be requested to review and monitor the expenditure involved in implementing the resolutions in paragraphs (1), (2) and (3) above.

ACTION: Interim Strategic Director Children's Services

(Children's Services Overview & Scrutiny Committee)

HEALTHY PEOPLE AND PLACES PORTFOLIO

(Councillor Ferriby)

7. LITTER FROM VEHICLES OFFENCES - PENALTY CHARGE NOTICES FOR VEHICLE KEEPERS

The Strategic Director Place presented **Document "B"** in which the Executive was requested to approve the introduction of a new Penalty Charge Notice (PCN) which would be issued to registered keepers of vehicles for littering offences under the Littering from Vehicles outside London (Keepers: Civil Penalties) Regulations 2018.

The Executive was asked to set the PCN level at £100 reduced to £80 for early payment.

In addition, the Executive was asked to support a proposal to increase the existing litter Fixed Penalty Notice (FPN) for leaving litter from £80 fixed to £100 reduced to £80 for early payment.

The Healthy People and Places portfolio holder referred to the new regulations

and the recent steps taken by the authority to tackle the issue of littering. She stressed the need to engender good behaviour and discourage littering.

The Leader emphasised that enforcement action would be taken in relation to littering in order to provide a litter free environment and a happy and healthy district.

Resolved -

- (1) That the existing litter Fixed Penalty Notice (FPN) for leaving litter be increased from £80 fixed to £100 with a reduction to £80 for early payment.**
- (2) That the new powers to issue Penalty Charge Notices (PCNs) for litter from vehicle offences under the Littering from Vehicles Outside London (Keepers: Civil Penalties) Regulations 2018 be adopted and that this is set at the maximum of £100 reduced to £80 for early payment.**

ACTION: Strategic Director Place

Regeneration and Environment Overview & Scrutiny Committee

8. BEREAVEMENT SERVICES STRATEGY - DELIVERY PLAN UPDATE

The Strategic Director of Place presented a progress update on delivery of the adopted Bereavement Services Strategy (**Document “C”**) covering:-

- Refurbishment of Oakworth Crematorium
- Architectural Concept Design for new crematoria
- Site options and land acquisition for new crematoria
- Extension of Muslim burial ground at Scholemoor cemetery

Plans and drawings for the proposed refurbishment of Oakworth crematorium were made available and explained at the meeting.

A Ward Councillor attended the meeting and spoke in support of the proposed refurbishment of Oakworth crematorium. He noted that the refurbishment would provide a better experience for family and friends, make the crematorium more energy efficient, make it fit for purpose and future proof. He thanked the staff at the crematorium on the excellent service they provided.

The Healthy People and Places portfolio holder emphasised that the last journey taken by loved ones should be fitting and respectful and agreed that the plans for Oakworth showed respect and made it fit for purpose and future proof. She noted the significant investment in Oakworth crematorium and the extension of the Muslim burial ground at Scholemoor cemetery and added that future investment proposals would be reported to a future meeting of the Executive.

The Leader thanked the staff of the crematorium for the job they did at a difficult

time.

The Education, Employment and Skills portfolio holder noted the plans to extend the Muslim burial ground at Scholemoor cemetery and thanked the Council for Mosques and staff at the cemetery.

Resolved -

- (1) That the revised cost estimate for the refurbishment of Oakworth crematorium at £2.75m be approved**
- (2) That the implementation of Phase II works by Rex Procter & Partners to administer the refurbishment of Oakworth Crematorium and produce detailed design and tenders for the building of two new crematoria be approved**

ACTION: Strategic Director Place

Regeneration and Environment Overview & Scrutiny Committee

9. THE PROPOSED STRATEGIC PARTNERING AGREEMENT (SPA) FOR THE TRANSFORMATION AND BETTER INTEGRATION OF HEALTH AND CARE SERVICES FOR THE POPULATION OF BRADFORD DISTRICT AND CRAVEN

The proposed Health & Care Strategic Partnering Agreement (SPA) was intended to promote integrated and partnership working within the local health and social care systems in order to progress the Happy, Health at Home vision summarised in Clause 5.

The terms of the SPA had been considered and approved by Bradford Council's Health and Wellbeing Board and also by the Integration and Change Board. The purpose of this report was to summarise the effect of the SPA on the Council's activities and commitments and to seek authority to sign it on behalf of Bradford Council.

Most of the SPA terms were not legally binding upon Bradford Council, and those that were would not affect its current assets and liabilities. They record the Council's commitment to work more closely in the future with the other parties in certain areas, and to seek to integrate its services with theirs in order to improve outcomes and to promote the efficient use of resources throughout the district.

The report of the Assistant Director ,Commissioning and Integration (**Document "D"**) recommended that the SPA should be approved and initially implemented for the Council's adults and children's social care and public health services.

The Strategic Director referred to the on going work and positive relationships with partners and commended the SPA as the next logical step to more integrated working. It did not affect the statutory responsibilities of the authority or partners, would not be a static document but would be reviewed and evolve over time. The first review would take place in October 2019. It was noted that the current legally

enforceable section 75 agreements would be reviewed and renegotiated, influenced by the SPA.

The Leader, who was also the Chair of the Health and Wellbeing Board, welcomed the agreement and emphasised the value of working with other health colleagues in the district.

The Healthy People and Places portfolio holder noted the robust relationships with health partners which the SPA would reaffirm and strengthen. She added that it would lead to positive health outcomes for the people of the district.

The Leader added that the SPA was essential for the Council to consider the wider determinants of health.

Resolved -

- (1) That the Strategic Partnership Agreement (SPA) be signed by the Chief Executive Officer of Bradford Council in order to evidence its agreement to its terms,**
- (2) The scope of the involvement of Bradford Council in the SPA arrangements initially be limited to Children's Social Care, Adult Social Care, and Public Health, including both the provision and commissioning of those services,**
- (3) That the Executive review the scope of Bradford Council's initial involvement in the SPA arrangements after a period of one year from the date of signing of the SPA (The SPA Review),**
- (4) The Assistant Director, Commissioning & Integration, Department of Health and Wellbeing prepare and submit a progress report to the Executive on the initial implementation of the SPA to be considered during the SPA review.**

ACTION: Strategic Director Health and Wellbeing

Health and Social Care Overview & Scrutiny Committee

10. BRADFORD AIR QUALITY PLAN (BAQP) DEVELOPMENT

The Bradford Air Quality Plan (BAQP) was being developed in line with Ministerial Direction with the Outline Business Case (OBC), including the preferred option for achieving compliance with the EU Limit Value for nitrogen dioxide (NO₂) in the shortest possible timeframe, required for submission by 31st October 2019. The timescales for delivery were challenging due mainly to the readiness of the Bradford Transport Model in July which affected the timings of subsequent air quality and economic assessments. Following submission of the OBC to Government, full public / Statutory consultation would be carried out which would inform the preparation of the Final Business Case (FBC), due for submission in early 2020.

The purpose of the report of the Strategic Director Health and Wellbeing (**Document “E”**) was to:

- provide an update on the development and potential delivery of the BAQP and to ensure Members had line of sight as the Full Business Case was developed.
- establish the approvals process, in line with the Ministerial Direction, for undertaking engagement in the development of the Plan, submission of the OBC to Government and undertaking consultation prior to the preparation of the FBC

The Strategic Director noted that a cross partner, cross district approach had been adopted to attract the maximum investment and to meet the tight timescales. Reference was made to the development of a shortlist of options for improving air quality in the shortest possible timeframe.

A representative from Born in Bradford attended the meeting and referred to the number of deaths per year due to poor air quality and noted that children and pregnant women were more vulnerable. She added that asthma rates had increased resulting in increased demand on health services. She also noted the impact of air quality on cognitive reasoning and on older people. The cost to the NHS and social care and its economic impact was also referred to.

It was noted that 28 other cities had been directed to develop plans or implement measures to improve air quality.

In response to a member question it was confirmed that the Treasury had made it clear that as funding was needed it would be provided.

The Healthy People and Places portfolio holder thanked officers and partners for their innovative proposals to improve air quality and improve the health of all residents in the district.

The Leader thanked those involved and trusted that government funding would be received to implement the proposals.

Resolved -

- (1) That authority be delegated to the Strategic Director, Health and Wellbeing and Strategic Director, Place in consultation with the Portfolio Holders Healthy People & Places and Regeneration, Planning & Transport for the purposes of initial engagement, Outline Business Case (OBC) submission and subsequent consultation.**
- (2) That the process by which line of sight will be provided to Members throughout the development of the Bradford Air Quality Plan to Full Business Case be approved.**

ACTION: Strategic Director Health and Wellbeing

11. BRADFORD DISTRICT 2019 PLAYING PITCH STRATEGY, SPORTS PITCHES INVESTMENT PROGRAMME AND WYKE COMMUNITY SPORTS VILLAGE

The Strategic Director Place presented a report (**Document “F”**) requesting the adoption of the new 2019 Playing Pitch Strategy and approval of the Council’s Sports Pitches Investment Programme which included the delivery of Wyke Community Sports Village.

The Healthy People and Place portfolio holder noted that the Wyke Community Sports village was in her ward but that no conflict of interest arose in relation to the scheme. She noted the hard work of officers and input from sporting bodies in the district and the partnership funding and strong relationship with sporting organisations to deliver the proposals. She added that they contributed to the health and wellbeing agenda in contributing to improving mental and physical health.

The Leader welcomed the fact that funding had been drawn in from partner organisations and stressed the benefits of keeping people healthy for longer.

Resolved -

- (1) That the new 2019 Playing Pitch Strategy as set out in Appendix 2 to Document “F” be adopted.**
- (2) That the District’s Sports Pitches Investment Plan as set out in Document “F” be adopted.**
- (3) That the Wyke Community Sports Village project be approved as the first of the District’s three multi-sports major hubs for the Sports Pitches Investment Programme.**

ACTION: Strategic Director Place

Regeneration and Environment Overview & Scrutiny Committee

**REGENERATION, PLANNING & TRANSPORT
PORTFOLIO**

(Councillor Ross-Shaw)

12. HOMES AND NEIGHBOURHOODS DESIGN GUIDE

A Draft Homes and Neighbourhoods Design Guide had been prepared for public consultation. It was intended that the guide would become a Supplementary Planning Document (SPD).

The purpose of the guide would be to achieve a step change in the quality of new housing development in the District in support of policies in the Local Plan Core Strategy. It would help to ensure that the significant level of housing growth needed in the District to meet future need would be designed to create healthy, inclusive, sustainable places to live for everyone, which were also financially viable to build.

To enable it to be progressed towards SPD status the guide needed to undergo a formal public consultation period. This would help to test the content of the guide and identify any changes and improvements which may be necessary.

The report of the Strategic Director Place (**Document “G”**) sought Executive approval to undertake public consultation on the draft document.

The Regeneration, Planning and Transport portfolio holder thanked officers in producing a document that would see a step change for design in the district and result in improvements in healthy people and places.

It was noted that as the core strategy was delivered and more new houses were built the default speed limit would be 20 mph. Reference was made to creating green streets by introducing wildlife corridors and hedgerow's, planting on streets and considering the way in which gardens were designed all of which would have an impact on air quality, sustain wildlife and the climate change agenda. The guide required all homes to be accessible and adaptable and set a 10% target to be fully accessible or accessible for wheelchairs. Streets should be as accessible as possible and adequate car parking and bin storage provided to reduce the obstruction of pavements.

The Healthy People and Places portfolio holder was pleased to note the links to health and the environment and stressed that green play space and green infrastructure contributed to the health and wellbeing agenda. It was noted that having safe play areas close to where children lived had a significant impact on their health and wellbeing and started social interaction that gave them skills for life.

The Children and Families portfolio holder was please to note the consultation with children of the district as they would be the adults of tomorrow living in the district.

Resolved -

- (1) That the draft Homes and Neighbourhoods Design Guide Supplementary Planning Document, attached in Appendix 1 to Document “G”, be approved as the basis for a public consultation period of eight weeks.**
- (2) That the outcome of the public consultation, including any appropriate suggested amendments, be reported back to the Executive as soon as possible with a view to seeking approval to adopt the Homes and Neighbourhoods Design Guide as an Supplementary Planning Document (SPD).**

- (3) That authority be delegated to the Strategic Director Place in consultation with the Portfolio Holder to carry out any minor amendments of a drafting or similar nature necessary, prior to consulting on the draft Homes and Neighbourhoods Design Guide.
- (4) That authority be delegated to the Strategic Director Place in consultation with the Portfolio Holder to prepare a 'Strategic Environmental Assessment Screening Statement' and a 'Habitats Regulation Assessment Screening Statement' as supporting documents to the draft Homes and Neighbourhoods Design Guide to be made available for comment in the public consultation period.

ACTION: Strategic Director Place

Regeneration and Environment Overview & Scrutiny Committee

13. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY

The minutes of the meeting of the West Yorkshire Combined Authority held on 14 February 2019 were received.

Chair

Note: These minutes are subject to approval as a correct record at the next meeting of the Executive

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER